

**REQUEST FOR A NON-FORMULARY PRIOR AUTHORIZED DRUG EXCEPTION OR STEP THERAPY**

*\* for internal use only \**

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Member ID Number: \_\_\_\_\_ Member Name: \_\_\_\_\_

DOB: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**Provider Stated Request is Urgent\*:** Yes  No

*If yes, check the appropriate box(es) below.*

My patient's health would be in serious jeopardy if required to wait for a standard coverage determination decision.

Yes  No

My patient would experience pain that cannot be adequately controlled if required to wait for a standard coverage determination decision. Yes  No

**\*For verbal PA/exception requests, providers are highly encouraged to submit/fax supporting office notes**

**716-631-9636 OR 716-631-0149 OR 800-273-7397**

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Provider Name: \_\_\_\_\_

Provider NPI: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person at office and Phone number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Diagnosis / ICD-10 Code(s): \_\_\_\_\_

Drug and Strength Requested: \_\_\_\_\_

Prescription Instructions: \_\_\_\_\_

Quantity Prescribed: \_\_\_\_\_

*Reason claim is rejecting at pharmacy (mark N/A if there is not a rejected claim):*

Is the medication listed on the member plan's formulary? Yes  No

**Reason(s) Prior Authorization or Exception is Requested:**

(PA required, dose exception, QTY exception, lost medication, patient going on vacation, dose increase, other explanation)

**Other medications tried for this condition:**

**Who will administer this medication? Member  Provider**

**How will the medication be obtained? Pharmacy  or Office Buy and Bill  or please specify (i.e. retail or mail order pharmacy) :**

**Information Documented and Verified By:** \_\_\_\_\_

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